

# Grants Programme

## Guidance notes

## Scouts Scotland Grants Programme

Please have a read through this document before filling in your funding application.

Scouts Scotland have a variety of grant disbursement programmes that allow individuals, Scout Groups, Districts, Regions and national projects to be partially or fully funded. The majority of the funding is provided to Scouts Scotland by external trust funds including but not limited to The Gannochy Trust and The Scottish Government's Cashback for Communities scheme.

These guidance notes include some general questions and answers at the top followed by some more specific guidance relating to the individual grant programmes.

Remember at any time you can contact the Development Grants team at [hello@scouts.scot](mailto:hello@scouts.scot) if you need some guidance.

### Who can apply?

Different funds are open to individual adult members, Scout Groups, Districts and Regions in Scotland. Any Scottish adult member can apply but you must give a referee who can vouch for your project – usually your line manager or an Executive Committee office bearer.

### When do I have to have my application in by?

We have removed the application deadlines to make the process easier for you. The Development Grants Committee typically meets four times per year and we'll make sure your application gets to the next meeting. We'll acknowledge your application and advise when you should expect a decision. A member of the Development Grants Committee or a Scouting Operations Officer may then contact you to gather more information.

We have a fast track process for small grants and you should have a decision within three weeks.

### Specific guidance for available grant funding

#### Additional Support Needs Grant

- We are able to support members with additional needs to access Scouting.
- Support is available to provide specialist equipment, training for volunteers or to allow a carer to attend an activity to support a young person.
- Major adaptations to buildings cannot be considered under this fund.
- You can apply for any amount up to £2,500.

#### Adventurous Activity Training, Skills Training and Permits

- We are able to fund up to 1/3 of the course costs up to a maximum grant of £200.
- This could be training in Scout skills, a Scout permit, an external qualification, permit assessment, or the assessment of an external qualification. Certain exclusions apply.
- You can apply for funding for enhanced first aid courses where it is a pre-requisite for a Scout Permit or external qualification.
- This fund cannot offer financial support towards The Scout Association's adult training scheme, which is a requirement of an adult leader, and is usually covered by Scout Groups, Districts or Regions.

- You'll need to be able to provide details of your course, including costs, location, title, and dates, as well as the purpose of the course.

### **New Section Start Up Support**

- We are able to support new Sections with £400 to help with costs of rent, membership fees, uniform and programme materials.
- We will ask you to tell us what the funds will be used for – hall hire, specific equipment etc.
- We cannot offer this support to Sections that have restarted less than three years after closure.

### **Standard Development Grant**

- We are able to support Scout Groups, Districts, Regions and national projects.
- Applications that support members in disadvantaged settings are especially welcome.
- The funding can support recruitment, inclusivity, community impact projects and wider programme development including the purchase of related equipment.
- We cannot support international projects outside of the UK or Common Travel Area
- Major adaptations or structural changes to buildings cannot be considered under this fund.
- You can apply for any amount up to £2,500.

### **Support for Scouting in Areas of Deprivation**

- This support is provided through The Scottish Government's Cashback for Communities programme.
- Funding can be used to reduce costs of activity days and camps; buy equipment that allows skills to be taught; provide leadership training and give young people a place to belong.
- It is aimed at young people aged between 10 and 24, which for Scouting is Scouts, Explorer Scouts and Scout Network.
- Eligible young people will live in or be a member of a Scout Group or Unit that is situated in an area of deprivation (measured by Scottish Index of Multiple Deprivation in the context of the local authority that this area is within) or an area that is experiencing anti-social behaviour/ criminal activity that Scouting can act as a diversion from.
- Funding is up to £100 per eligible young person

### **Top tips to making your application successful**

- Be as clear as you can in your application – don't be vague, don't assume we know the background to your Group, and spell out what you want to do with the grant.
- Be clear about the change you expect to see as a result of this grant – tell us what difference it will make to young people – how will you know you've made a difference?
- Be realistic about what you hope to achieve – don't make claims that you aren't sure you can deliver.
- Get someone else to read your application before you submit it – you'd be amazed how many inadvertent mistakes we all make!
- Think outside the box – don't be afraid to think of new ways of doing Scouting – we don't always have to do things the same way! If you have an idea that hasn't been tried before, give it a go – it could be the next big thing!
- The form will save at various points and you can pick it up later if required. This means you can take your time with your application to make sure you're happy with it – don't worry, we won't be able to see it until you press the 'submit' button.
- It's really important that you make sure your email address, phone number, and membership number are correct – if they're not, we won't be able to get in touch with you to progress your funding application.

- Are you compliant with your training? For all applications for individual funding, you must be up to date with Mandatory Ongoing Learning and be making suitable progress towards a Wood Badge if role requires one.
- Be prepared for us to contact you following a successful grant application to understand the impact it has. Did it make the difference you hoped it would?
- **If at any point you are unsure or need some help, just get in touch – we're here to help you get what you need. Just drop us a line at [hello@scouts.scot](mailto:hello@scouts.scot) and we'll get back to you as soon as we can.**

Scouts Scotland is a registered Scottish Charity No. SC017511