

A GUIDE TO HELP WITH YOUR NEXT WOOD BADGE...

...for leaders who have changed Section



Name:

Group:

District:

Region:

EDITOR'S NOTE

This booklet was originally designed by Greater Manchester East Scouts County using information from The Scout Association. This version has been revised by Scouts Scotland, to include variations that apply in Scotland. If information in this booklet and The Adult's Personal File appears to differ, advice should be sought from your Assistant Regional Commissioner (Adult Training).

The information here reflects the Wood Badge requirements for a Section Leader or Assistant Section Leader, who has changed Section. It can only be used for a Leader who already had a Sectional Wood Badge. Other resources are available for other training requirements. Such as, Manager and Supporter schemes and first time Sectional Wood Badges.

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Why another Wood Badge?

You are now working with young people of a different age range.

A change of section Wood Badge ensures you know what makes the young people you work with tick and you understand their needs.

It is now an expectation from parents and communities that volunteers complete relevant training .

It will also help you to provide fun and adventure through the programme you run, full of exciting and safe activities tailored to meet the needs of this new age group.

How do I get my new Wood Badge?

There are two methods available to complete this training;

- **Traditional:** Request a Training Adviser and complete a PLP
- **This booklet:** Check what you need to learn, answer the questions, complete the activities satisfactorily and receive your new Wood Badge. We have carefully tailored the questions and activities here to match the Adult Training schemes validation activities that are best suited for those people changing role. We focus only on the modules requiring revalidation.
- Modules 1, 5, 6, 7, 8, 9, 10, 11, 12A, 16, 17, 19 are transferred from your previous Wood Badge and do not need to be revalidated. Your First Aid certificate does have to be current at the point when your new Wood Badge is being recommended and your Safety and Safety ongoing learning must be up to date too.

Notes:

- This booklet applies only if you have a Wood Badge for your old Section. If you don't, please complete a full Personal Learning Plan.
- Once completed, your record will be updated on Compass. You will receive a new Wood Badge certificate but keep your existing Wood Beads.

Part One: Learning

You may or may not need any 'learning'. This checklist will help you decide if you do. Grade yourself and consider taking up a learning opportunity for any modules you are not confident with, before moving on. You can take part in learning through a course, one-to-one session, small group or, in some cases, online.

What skills, knowledge and understanding do I already have that will help me in my Scouting role?

YOUR LEARNING REVIEW TOOL

Module	Module content	What experience do I already have?	Not Confident	Confident
3	<p>Tools for the Role (Section Leader)</p> <p>Can you identify the main features of the Section you work with? Can you identify the main features of the other Sections within Scouting?</p> <p>Do you know how your Section leadership team works and your role within it? Do you know who the Young Leaders are and how they form part of the leadership team?</p> <p>Do you know where to get programme ideas and can you run games and activities? Why are they important?</p> <p>Can you explain about and promote Youth Shaped Scouting?</p> <p>Can you describe the main causes of challenging behaviour and how to promote positive behaviour? Do you know where to access additional support?</p>		1 2 3 4 5	
12B	<p>Programme Planning</p> <p>Do you know how to create an exciting and relevant programme?</p> <p>Do you know how to generate programme ideas?</p> <p>Do you know how to review a programme, how to use a quality programme checker and how to adapt a programme to ensure its quality?</p>		1 2 3 4 5	
13	<p>Growing the Section</p> <p>Do you know why growth is important and how you can help your Section and Group to grow?</p> <p>Do you know about the recruitment, support and retention of young people and adults? Do you know how to support transfer between Sections?</p> <p>Do you know your role in development planning for the Group or Section?</p>		1 2 3 4 5	
14	<p>Supporting Young People</p> <p>Do you understand the typical characteristics of young people and ways in which they develop as they move through Scouting?</p> <p>Do you know about external influences on young people at different ages and how your behaviour influences young people?</p> <p>How do you create a supportive environment for young people and respond to issues that affect them?</p>		1 2 3 4 5	
15	<p>Promoting Positive Behaviour</p> <p>Do you understand what is meant by challenging behaviour?</p> <p>Do you know how to identify the principles of and plan for positive behaviour? Can you develop strategies, e.g. Codes of Conduct?</p> <p>Do you know how to respond to challenging behaviour?</p> <p>Where can you seek help and support with managing behaviour? As a last resort, do you understand the policy on suspensions and dismissals?</p>		1 2 3 4 5	
18	<p>Practical Skills</p> <p>Do you know a range of practical Scouting skills that would be appropriate to use with your Section?</p> <p>Are you able to teach these safely and effectively to others?</p>		1 2 3 4 5	

Part Two: Validation

Try and answer each question as fully as you can. Make sure answers refer to the work you actually do in your new Section. The fuller your answer, the more likely we can validate your training without asking for more information.

Quick starter questions...

i. Your name:

ii. Membership number:

iii. Your current role:

iv. Your previous Wood Badge (Section):

... and now, thinking about your new Section and the programme:

v. What is the age range? (3)

vi. Tell us about a Section meeting you planned and ran, or assisted in running. It should include at least one game and one activity appropriate to your new Section. How does your Section leadership team work together to deliver the programme? (3)

vii. Tell us about:

- The key features of your new Section
- Why different games and activities are an important part of the programme
- Important considerations for activities and games in Scouting. (3)

viii. Also tell us about:

- Sources of relevant programme ideas
- How to include young people's thoughts and ideas
- Ways to promote good behaviour throughout the meeting. (3)

ix. Tell us about the key ceremonies for your Section (3)

x. Have a go at running a ceremony with your Section (3)

What ceremony did you choose? Tell us about it.

Observed by

This could be another adult (e.g. GSL, parent) or young person.

Date:

Comment:

- xi. Produce a Programme Plan (minimum one month). Please attach a copy. Tell us how you have taken into consideration:
- the key themes of the programme
 - the underlying themes of the programme
 - incorporating a range of programme methods
 - how young people were involved in the programme planning process
 - whether activities relate to badges and awards. (12B)

- xii. Review your programme and tell us how your review has improved the quality of future programmes and the programme planning process. Please attach a copy of your Programme Checker. (12B)

And now some more detail about the young people in your new Section....

xiii. Tell us about how you have effectively used transfer methods between Sections - your role in Moving On, Membership Awards and age range flexibility. Tell us about the young people you have worked with, how successful it was and how you might improve this process in future. (13)

xiv. What are the main areas for development in your Section, over the next two years? Tell us about how you have worked with others to identify these and how the leadership team will go about implementing them. What will your role be in this? (13)

xv. Tell us about how your Section provides a supportive environment for young people (14)

xvi. What kinds of external issues and influences tend to affect young people in your Section? How have you responded to these and/or raised awareness about them? Do you know where you can access additional support, if required? (14)

xvii. Either tell us about how you worked in partnership with young people, to develop or review a Code of Conduct for your Section (please attach a copy);
Or, outline the strategies you use, to promote positive behaviour in your Section. (15)

xviii. Tell us about how you have appropriately de-escalated an incident of challenging behaviour;
Or, tell us how you responded effectively, following an incident of challenging behaviour, reflecting and reviewing with the adult leadership team, the young person and, where appropriate, the parent. (15)

xix. Learn or develop a practical skill which can be used in Scouting. (18)

What skill did you choose? Tell us about it

Skill

Observed by

Date:

Comment:

xx. Instruct a young person in carrying out two practical skills ensuring that

- the skill is appropriate for the Section the young person belongs to
- the young person is aware of, and follows safety and risk assessment procedures. (18)

What skills did you choose? Tell us about them

Skill 1

Observed by

Date:

Comment:

Skill 2

Observed by

Date:

Comment:

Part Three: Confirm and Submit

I confirm that I have carried out these tasks, as part of my work with the	
(name of Section)	
Signature of Learner:	
Signature of Line Manager:	
Date:	

When complete, please send this booklet to your Assistant District Commissioner (Adult Training) or, if you don't have one, to your Assistant Regional Commissioner (Adult Training).

Remember to attach your Programme Plan and Programme Checker. Also, if relevant, your Section's Code of Conduct.

Is your First Response certificate in date?

Is your Safeguarding training up-to-date?

Is your Safety training up-to-date?

If you have any difficulties, please consider:

- Attending a validation event
- Requesting a Training Adviser
- Contact your Assistant District Commissioner (Adult Training) or, if you don't have one, your Assistant Regional Commissioner (Adult Training).

USEFUL CONTACTS:

Your Training Adviser

Name:

Email:

Tel:

District - Your ADC (Adult Training)

Name:

Email:

Tel:

Region - Your ARC (Adult Training)

Name:

Email:

Tel:

Scottish Headquarters

training@scouts.scot

OTHER RESOURCES:

E-learning, online video and workbook resources:

www.scouts.org.uk/learnersresources

Scouts Scotland [website](#) :

- you will find the Scottish variations of POR there, together with other resources and information about Adult Training.

